


<p style="text-align: center;"><b>St Peter's Anglican College</b></p> 	<p><b>Anti-Bullying Procedure</b></p> <p><b>Procedure No.5b</b></p>	
<p><b>Effective:</b> May 2018</p>	<p><b>Owner</b></p>	<p>Mr Darren McPartland Principal</p>
<p><b>Revised/updated</b> May 2018</p>	<p><b>Updated by:</b></p>	<p>Mr David Toghill Head of Senior School</p>

**How does St Peter's discourage bullying?**

**A. Primary Prevention:**

- Professional development for staff relating to bullying, harassment and proven counter measures.
- Community awareness and input relating to bullying, its characteristics and the school's programs and response.
- Printing anti-bullying policies in student diaries and on the School's website.
- Promoting a bully-free environment in assemblies, chapel, homeroom periods, PC meetings.
- To provide programs that promote resilience, life and social skills, assertiveness, conflict resolution and problem solving eg. PC programs, Love Bites Program
- Each classroom teacher to clarify at the start of each year the school policy on bullying.
- Invite guest speakers to the school to discuss bullying / sexting e.g Police Liason Officer
- The curriculum to include anti-bullying messages and strategies
- Student Representative Council, peer support delegates, staff and students to promote the philosophy of 'No Put Downs'.
- Promoting a bully-free environment in PDHPE classes.
- Undertaking confidential Year-level surveys of student well-being and bullying behaviour and following up on identified bullies and victims.
- Making available the St. Peter's technology agreement to parents, students and for it to be available on the school website.

**B. B.Early Intervention:**

- Promote children and staff reporting bullying incidents involving themselves or others
- Classroom teachers and Principal on a regular basis reminding students and staff to report incidents of bullying

- Parents encouraged to contact school if they become aware of a problem
- Public recognition and reward for positive behaviour and resolution of problems.

### **C. C. Intervention:**

- Once identified each bully, victim and witnesses will be spoken with, and all incidents or allegations of bullying will be fully investigated and documented.
- Students and staff identified by others as bullies will be informed of allegations.
- Both bullies and victims will be offered counselling and support.
- If student bullying persists parents will be contacted and consequences implemented consistent with the school's behaviour / technology policy.
- Should the College become aware of an offensive posting on a particular platform the College will assist the individual and family with the removal of this post:
  - Step 1.** Contact the particular web platform and request the removal of the offensive material
  - Step 2.** Should the material not be removed after 48hours the College and family will contact the E-safety Commissioner for assistance.

### **D. D. Post Violation:**

- Consequences for students will be individually based and may involve:-
  - exclusion from class
  - exclusion from playground
  - school suspension
  - withdrawal of privileges
  - ongoing counselling from appropriate agency for both victim and bully
- Reinforcement of positive behaviours
- Classroom Meetings
- Support Structures
- Ongoing monitoring of identified bullies
- Rewards for positive behaviour.

### **E. E. Staff Professional Development/New staff Induction**

- Staff to attend Mandatory training as offered by St Peter's Anglican College and new staff made aware of all policies and procedures and where to find them

### **Parental Support**

The most important thing a parent can do to help a child who is being bullied is to provide love and reassurance and to support them in their quest to solve the problem. A report of bullying by a child should always be taken seriously. Parents can take comfort that the bully-free world they want for their child is also wanted by the College. Therefore, parents are invited to

contact the College should they become aware that their child is being bullied. The College appreciates being able to partner with parents in solving bullying issues.

**Process for Parents/Carers if they have concerns regarding Bullying:**

1. In the first instance a parent should contact in the Junior School their child's teacher and in the Senior School the relevant Pastoral Care Staff (Year Group Co-ordinator)
2. If further clarification about policies and procedures required then contact can also be made with the relevant Head of Junior and Senior School.

**Document Control**

Version History	Date	Change	Change by	Reviewed by
1.0	May 2018	New document	Mr David Toghill	Operational Committee

<b>Document Owner</b>	Principal
<b>Document Reviewer</b>	Executive Committee
<b>Intended Audience</b>	All Employees Parents Students
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